INTERNATIONAL ADMISSIONS / 2027 INTAKE

CSC Type A Scholarship
Pre-admission Letter **Application Guide**

上海财经大学 2027 年中国政府奖学金 A 类预录取通知书申请指南

SUBMISSION EMAIL	APPLICATION PERIOD	REVIEW TIME	FORMAT
ices@mail.sufe.edu.cn	**2026.11.10 – 2027.01.10**	**7–14 days**	**A Single PDF**

01 HOW TO APPLY 申请流程

01 确认申请项目和专业。访问上海财经大学国际学生招生网站 **https://intlstu.sufe.edu.cn/main.htm**，查询 2027 年开放的专业及授课语言。

Explore the 2027 programs, majors and language of instruction at https://intlstu.sufe.edu.cn/main.htm.

02 填写 CSC 申请表。请登录中国政府奖学金申请系统在线填写并下载申请表；将上海财经大学列为第一志愿，并准确填写专业信息。

Complete the CSC application form online in the Chinese Government Scholarship system and download it. List SUFE as your first-choice institution and enter accurate program details.

03 准备申请材料。按照下方材料清单准备所有适用材料；首次向上财申请预录取通知书时，清单第 7 项（预录取通知书）暂不提交。

Prepare all applicable documents listed below. Item 7 (the pre-admission letter itself) is not required when initially requesting a pre-admission letter from SUFE.

04 整理并发送邮件。将所有申请材料按清单顺序合并为一个 PDF，命名为“Pre-admission letter + Your name + Program + Major”，以单个 PDF 附件发送至 **ices@mail.sufe.edu.cn**。请勿拆分文件，也勿打包为 ZIP。

Merge all application documents into ONE PDF in the order of the checklist, name it “Pre-admission letter + Your name + Program + Major”, and send it as a single PDF attachment to ices@mail.sufe.edu.cn. Do not split the files or send ZIP archives.

05 填写邮件标题。标题格式为“Pre-admission letter + Your name + Program + Major”，例如 Pre-admission letter + Kate + Master + MIB。请在邮件正文注明奖学金受理机构的申请截止日期。

Use the subject line “Pre-admission letter + Your name + Program + Major” (e.g., Pre-admission letter + Kate + Master + MIB), and state your scholarship agency’s application deadline in the email body.

06 受理与审核。暂定受理时间为 2026 年 11 月 10 日至 2027 年 1 月 10 日；收到完整材料后，审核预计需 7–14 天。材料不全或不符合要求者不予受理。学校可能通过电话简短核验语言能力，审核通过后以电子邮件发送电子预录取通知书。

The provisional application period is November 10, 2026 – January 10, 2027. Review normally takes 7–14 days after complete materials are received. Incomplete or non-compliant submissions will not be processed. SUFE may conduct a brief telephone language check and will email the electronic pre-admission letter once approved.

请注意 / Please Note

预录取通知书仅用于支持你申请中国政府奖学金 A 类，不作为正式录取证明。须获得 CSC A 类奖学金并取得我校正式录取文件后，方视为被我校正式录取。

The pre-admission letter is issued solely to support your CSC Type A application and is not proof of formal admission. Your admission becomes official only after you are awarded the CSC Type A scholarship and receive SUFE’s formal admission documents.

02 REQUIRED DOCUMENTS 申请材料清单（12 项）

01 **中国政府奖学金申请表**（在 CSC 系统在线填写后下载）。

Chinese Government Scholarship Application Form, completed online in the CSC system and then downloaded.

02 **普通护照个人信息页清晰扫描件。**自预计入学日起护照有效期不足 12 个月者，应及时换发新护照；特殊情况以受理机构规定为准。

Clear scan of the passport information page. If your passport will expire within 12 months of the expected start of study, renew it promptly; exceptional cases are subject to the receiving institution's rules.

03 **经公证的最高学历证明。**在读学生提交预计毕业证明或在学证明。非中文或非英文材料，须附经公证的中文或英文译文。

Notarized highest diploma; current students must submit proof of expected graduation or enrollment. Documents in languages other than Chinese or English require a notarized Chinese or English translation.

04 **学习成绩单。**非中文或非英文材料，须附经公证的中文或英文译文。

Academic transcripts. Documents in languages other than Chinese or English require a notarized Chinese or English translation.

05 **语言能力证明。**中文授课项目按要求提供有效 HSK 成绩；其他授课语言的项目按学校要求提供雅思、托福等证明。

Valid HSK results as required for Chinese-taught programs; for programs taught in other languages, IELTS, TOEFL or equivalent as required by the university.

06 **来华留学本科入学水平考试（CSCA）成绩单。**申请本科者须按要求参加测试并取得有效成绩；具体考试安排和科目以官方及学校通知为准。

CSCA score report. Applicants for bachelor's programs must sit the required test and obtain a valid score; exam arrangements and required subjects are subject to official and SUFE notices.

07 **预录取通知书。**申请 CSC 奖学金时按官方要求提供目标院校的预录取通知书；首次向上财申请预录取通知书时，本项暂不提交。

Pre-admission letter from the target university, as required for CSC applications. Omit this item when first requesting a pre-admission letter from SUFE.

08 **来华学习或研究计划。**本科生不少于 200 字，进修生不少于 500 字，研究生不少于 800 字（用英文书写时按词计），用中文或英文书写。

Study or research plan in Chinese or English: at least 200 characters for undergraduates, 500 for non-degree students and 800 for postgraduate applicants (counted in words if the plan is written in English).

09 **推荐信。**研究生及高级进修生提交两封教授或副教授的中文或英文推荐信。

Two recommendation letters in Chinese or English from professors or associate professors, for graduate and senior scholar applicants.

10 **未满 18 周岁申请人**须提交在华法定监护人的相关法律文件。

Applicants under 18 must submit legal guardian documentation in China.

11 **《外国人体格检查表》。**来华学习期限超过 6 个月者须提交；检查结果通常有效 6 个月，表格须填写完整并签字盖章。

Foreigner Physical Examination Form, required for studies of more than six months. Results are normally valid for six months; the form must be complete, signed and stamped.

12 **无犯罪记录证明。**须为有效期内证明，通常应为提交申请前 6 个月内出具。

Valid non-criminal record certificate, usually issued within six months before the application is submitted.

Questions? 招生咨询 ices@mail.sufe.edu.cn