来华留学生博士生导师同意接收函

国际文化交流学院、研究生院：

本人（导师姓名），系上海财经大学_____学院（专业技术职称），博士生导师，工号_____。经自主审核、沟通面谈及材料核查，现自愿同意接收外籍留学生（学生英文姓名）（国籍：_____），护照号码：_____）作为本人指导的全日制来华博士留学生，入读我校_____学院（专业名称/专业方向）专业博士研究生，授课语言为中文/英文。

该生基本情况如下：出生年月：_____，最高学历：硕士研究生，毕业院校：（境外/国内毕业院校全称）。该生在校期间学习成绩优良，专业基础扎实，具备良好的英文读写能力与学术研究潜质，综合素质符合我校来华博士留学生招生录取基本条件，具备攻读博士学位的能力。

本人已充分了解我校来华留学生培养、学籍管理、毕业考核、学风建设等相关规章制度，现就该生在读期间培养工作作出如下郑重承诺：

一、培养指导责任。本人将全程负责该生博士阶段学业指导、科研训练、论文撰写、学术规范教育等全部培养工作，根据学科培养方案为学生制定个性化培养计划、课程学习计划与科研进阶计划，定期开展学术指导与进度考核，保障学生顺利完成学业。

二、科研与学业管理。严格督促学生遵守学术诚信规范，杜绝学术不端行为；指导学生参与专业科研项目、学术研讨、学术交流活动，规范完成开题、中期考核、预答辩、答辩等全部培养环节，确保学生达到我校博士研究生毕业及学位授予标准。

三、日常与合规管理。督促学生严格遵守中国法律法规、上海市属地管理规定及上海财经大学各

项校规校纪，自觉遵守留学生管理要求，规范日常学习、生活与出入境行为，配合学校完成学籍注册、考勤考核、年度审核等各项管理工作。

四、学制与毕业要求。本人已知悉该生学制为 4 年，将严格按照学校学制管理要求，督促学生按期完成学业；若学生出现学业滞后、考核不合格、违规违纪等情况，本人将积极配合学校做好整改、预警及后续管理工作。

五、权责说明。本人保证本次接收学生流程真实、自愿、合规，所提供的学生审核意见及相关材料真实有效。若因本人指导失职、管理缺位或材料不实引发的一切问题，本人自愿承担相应指导责任与相关后果。

特此函告，同意该生申请攻读我校博士学位。

导师签字：_____

联系电话：_____

电子邮箱：_____

所在学院（盖章）：_____

日期：_____年___月___日

备注：

1. 本函为导师自愿接收来华博士留学生的正式证明文件，需导师亲笔签字、学院加盖公章方为有效；

2. 所有空白信息需如实、完整填写，不得空缺、涂改，信息填写不实者后果自负；

3. 本函为来华博士申请必备材料，是院校录取审核、中国政府奖学金等评审的核心依据；仅作为申请备案材料，不等同于正式录取通知书，入校后学校有权根据培养安排微调导师配置。

上海财经大学
国际文化交流学院

Official Acceptance Letter for International PhD Students

International Cultural Exchange School and Graduate School,

I, **(Supervisor's Full Name)**, **(Professional Title: Professor/Associate Professor)** and doctoral supervisor of the **(School/Institute Name)**, Shanghai University of Finance and Economics, Staff ID: **(Supervisor Staff ID)**. Through independent review, interview and document verification, I voluntarily agree to accept the international student **(Student's Full English Name)** (Nationality: **(Country)**, Passport No.: **(Passport Number)**) as a full-time international PhD student under my supervision. The student will pursue a doctoral degree in **(Major/Research Direction)** at **(School Name)**, Shanghai University of Finance and Economics, with **(Chinese/English)** as the instruction language.

Student Basic Information: Date of Birth: **(YYYY-MM)**, Highest Academic Degree: Master's Degree, Graduate Institution: **(Full Name of Graduated University)**. The student has achieved excellent academic performance during previous studies with a solid professional foundation. The student possesses proficient English reading and writing skills and great potential for academic research. The overall quality of the student meets the admission requirements for international PhD students of our university, and the student is fully capable of undertaking doctoral studies.

I have fully understood the relevant rules and regulations of Shanghai University of Finance and Economics concerning international student training, student status management, graduation assessment and academic ethics construction. I hereby make the following solemn commitments regarding the training of the student during his/her doctoral study:

1. Academic Supervision Responsibility. I will take full responsibility for the student's doctoral studies, research training, thesis writing and academic standard education throughout the study period. In accordance with the discipline training guidelines, I will formulate personalized study plans, course schedules and research development plans for the student, conduct regular academic guidance and progress assessment, and ensure the student completes all academic requirements successfully.

2. Research and Academic Management. I will strictly supervise the student to abide by academic integrity standards and prohibit any academic misconduct. I will guide the student to participate in professional scientific research projects and academic seminars, and complete

all key training procedures including proposal defense, mid-term assessment, pre-defense and formal defense, to ensure the student meets the doctoral graduation and degree conferral standards of our university.

3. Daily Compliance Management. I will urge the student to strictly abide by the laws and regulations of the People's Republic of China, relevant administrative provisions of Shanghai Municipality, and all rules and disciplines of Shanghai University of Finance and Economics. The student shall comply with international student management requirements, standardize daily study, life and entry-exit behaviors, and cooperate with the university in student status registration, attendance assessment and annual review.

4. Academic Duration and Graduation Requirements. I confirm that the standard academic duration of the doctoral program is 4 years. I will strictly follow the university's academic duration management regulations and urge the student to complete studies on schedule. If the student encounters problems such as academic lag, unqualified assessment results or disciplinary violations, I will actively cooperate with the university to carry out rectification, early warning and follow-up management work.

5. Rights and Liability Statement. I guarantee that the student acceptance procedure is authentic, voluntary and compliant, and all reviewed opinions and materials provided are true and valid. I shall bear corresponding supervision responsibilities and all consequences arising from inadequate supervision, management negligence or false information.

I hereby formally approve the student's application for the doctoral program of Shanghai University of Finance and Economics.

Supervisor's Signature: _____

Contact Number: _____

Email Address: _____

School Official Seal: _____

Date: _____/_____/_____ (YYYY/MM/DD)

Remarks:

1. This letter is an official document issued voluntarily by the supervisor to confirm the acceptance of an international doctoral student. It shall be valid only with the handwritten signature of the supervisor and the official seal of the school department.

2. All blank items must be filled in truthfully and completely without omission or alteration. Any false information provided shall incur corresponding liabilities.

3. This letter is a mandatory document for PhD application of international students and serves as a core basis for admission review and Chinese Government Scholarship evaluation. It is only used for application filing and does not constitute an official admission notice. The university reserves the right to adjust supervisor allocation according to academic training arrangements after enrollment.